



## **Congratulations On Your Engagement!**

Please take the time to read through this information. We want to ensure that your ceremony proceeds smoothly on your special day. Here are a few bits of information and some reminders to prepare you for your wedding day.

### **Being On Time Is A Must**

It is imperative that you are on time for your ceremony with us. We often schedule weddings after yours and are unable to wait. There is an addition overtime fee of \$50 for weddings starting over 30 minutes late. Please be considerate and allow extra time for traffic, getting lost, and the unexpected. Make sure that guests attending understand how important it is to be on time. Your cooperation in this matter is greatly appreciated.

(Note: Some ceremony locations are not equipped with restrooms.)

### **Weather**

Please be aware that the weather conditions will vary and are not always predictable. If you are planning an outdoor wedding, be prepared for the unexpected. If possible have a backup plan during cold weather months.

### **Ministers**

A By-The-Sea Wedding is proud to offer two ministers to serve you: Patt O'Brien and Sherilyn Russo. The scheduling of ministers is arranged according to availability. If you have a preference, let us know, and we will do our very best to accommodate you.

### **Children In Attendance**

We are happy to include children in ceremonies and can offer some suggestions. Please make sure that an adult supervises all children attending the ceremony. Children are curious and some sites have dramatic cliffs. We love children and would hate to see a child get hurt during your special moment.

### **Rice & Confetti**

The throwing of rice and confetti is prohibited at the ceremony locations. Birdseed is a nice alternative at the outdoor sites.

### **Scheduling A Wedding**

Make sure to schedule a time and date by calling us at 831-375-8574. (Please be sure to cancel if you are not planning on keeping your appointment.)

### **Deposit & License Fee**

After scheduling a wedding, a \$100 non-refundable deposit must be sent to us in order to hold your wedding date. If we are issuing your marriage license, an additional \$90 license fee is required at this time as we must pay the county clerk for your license. TOTAL LICENSE FEE: \$140

### **Marriage License**

If we are issuing your marriage license, you will need to do these three things:

1. Fill out the license contract and return to us with \$100 deposit plus the \$90 license fee.
2. Bring a picture ID on the day of your wedding (Driver's license or Passport.) You must be over 18yrs. Old and living together.
3. If the bride or groom has been divorced within three months of the ceremony, divorce papers must be presented at the ceremony or mailed in with the deposit.

**Photographer**

A photographer may be arranged to take pictures at your wedding. Please let us know in advance if you require his services. He will take digital pictures and hand the flash card to you after the ceremony. You take the flash card with you to have it developed. You also keep the negatives. His fee is \$180. For this very reasonable fee he does not go to receptions. For a photographer who does, call us or please refer to Professional Photographers on the *Locations & Vendor Suggestions* document. Please be advised that fees will increase considerably.

**Video Service**

Relive the magic of your wedding in the years to come. Enjoy watching on anniversaries or with your future children. A video will capture your wedding memories for a lifetime. Video is arranged by appointment. Charges are \$180 and DVD is received directly after the ceremony.

**Photographs make a nice keepsake and are a perfect gift for family who were unable to attend.**

*Please note: We do not accept any liability for photos, except to refund money.*

**Pricing & Fees**

<b>Private Weddings</b> ~ up to 2 guests at The Monterey Stone Chapel (1/2 hour slot).....	\$300
<b>Small Weddings</b> ~ 3-10 guests at The Monterey Stone Chapel (1 hour slot) .....	\$450
<b>Large Weddings</b> ~ 11-50 guests at The Monterey Stone Chapel (1 hour slot) .....	\$600
<b>Offsite Weddings</b> .....	\$300
<b>Gazebo/Garden Weddings</b> ~ (includes 1 ½ hours, minister, chair setup) .....	\$750
Overtime fees for weddings starting 30 min. late) .....	\$100
* Gratuity for ministers not included in above fees*	
<b>Chair Setup</b> .....	\$75
<b>Chair Covers</b> (gold & cream for up to 50).....	\$100
<b>Marriage License</b> ~ (must be paid before wedding date) .....	\$150
<b>Rehearsals on Request</b> .....	\$200
<b>Ceremony Coordinator</b> .....	\$200
<b>Consult Appointment</b> .....	\$75
<b>Photographer</b> .....	\$250
<b>Flowers</b> ~ (includes bridal bouquet and boutonniere) .....	\$300

*Additional time may be purchased at \$100 per extra half hour.*

**Don't Forget!**

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|---|--|
| Picture I.D. (Driver's license or passport) | Remainder of fees (cash or money order only) |
| Directions                                  | Rings  |
| Divorce Papers                              |  |

Please feel free to call us with any questions or concerns. We will do our very best to accommodate you in any way possible. Thank you for your confidence.

Sincerely,

*Sherilyn Russo*

*Patt O'Brien*